

Key Position Request Form

Group Name

Group #

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I am requesting to waive the waiting period for my key employees. I understand the following requirements and guidelines must be satisfied in order to approve my request:

- Key employees may only include Owners, Executives, Managers and/or Salaried employees.
- Key employees must earn a salary within the top 10% of the company salary scale (current payroll ledger must be submitted).
- Coverage must be offered to all eligible key employees on a uniform basis.
- Employees hired more than 30 days prior to receipt of this request are ineligible and must wait the standard waiting period.
- Key employees are eligible on the 1st of the month following their date of full-time employment.
- Future key employees must be advised of their eligibility in writing.
- The key positions checked below may not be changed until the next Renewal period.

Check the following key positions to be included:

- Owners
- Executives (President, VPs, Directors)
- Managers
- Salaried

I understand that the above statements are subject to audit at any time. False statements and/or failure to provide the information upon request will cause the termination of all CaliforniaChoice[®] benefits 15 days following the date of the notice of termination and I will be held responsible for all services and charges incurred through CaliforniaChoice[®] program providers thereafter.

I agree to provide CaliforniaChoice[®] with any and all information necessary to prove the above statements.

I understand that any persons, business, or health plan that suffers a loss because of false declarations contained in this statement of Key Position eligibility may have cause to bring civil action against me to recover their losses.

I DECLARE UNDER THE PENALTY OF PERJURY UNDER THE LAWS OF THE STATE OF CALIFORNIA THAT THE ABOVE STATEMENTS ARE TRUE AND CORRECT.

Employer Signature

Employer Print Name

Date

A copy of this form must be submitted with each key employee application