Mid/Large Group (51+ Employees):

P.O. Box 269014
El Dorado Hills, CA
95762-9014
Fax: (916) 350-8800

Small Group (2-50 Employees):

P O. Box 3008
Lodi, CA
95241-1912
Fax: (209) 367-6475

Blue Shield of California

An Independent Member of the Blue Shield Association

Employee Change Transmittal

Please retain confirmation of your faxed copy for your records.

Group Name	Group/Billing Unit	Period From	Period To

Employee Name	Subscriber Number	Type of Transaction					Effective Date
		Medical		Dental		Trans to Grp No.	
		Add	Cancel	Add	Cancel		